



NOTICE

Ref No: NDZO/GAD/2024-25/

DATE: 04.09.2024

UCO Bank, Zonal Office, New Delhi desires to invite sealed offers from reputed Contractors for installation of new LED screen at UCO Bank building at 5 Parliament Street, New Delhi as per Bank's specification in TWO PART SYSTEM, PART- I (Pre-Qualification Documents) & PART- II (Bid Documents) to be submitted to Zonal Manager, UCO Bank, Zonal Office, New Delhi in two separate envelopes. The eligible and interested contractor may collect the "Document for Tender" from the following Zonal Office, New Delhi by paying non-refundable fee of Rs. 1000.00 by way of Demand Draft payable to ZONAL OFFICE, New Delhi. The document can also be downloaded from our website. The document submitted without the prescribed fee will be summarily rejected. The duly completed document in the prescribed format with all supporting documents shall be sealed in a cover and super scribed as 'Application for TENDER of (Category name)', (Branch name) and the same be submitted to ZONAL OFFICE, New Delhi.

Tender document may be obtained / downloaded from 05.09.2024 to 25.09.2024 from Zonal Office, New Delhi & Bank website (www.ucobank.com) respectively.

Date & Place of Submission of Tender: Upto 4.00 PM on 25.09.2024 at the office of the Zonal Manager, UCO Bank Zonal Office, 5 Sansad Marg, New Delhi.

Tender will be addressed to: **Zonal Manager, UCO Bank Zonal Office, 5 Sansad Marg, New Delhi.**

Date, Time & Place of opening of Tender: 26.09.2024 at 03.30 PM in Zonal Office, New Delhi.

UCO BANK reserves its right to reject any / or all the applications without assigning any reasons whatsoever.

Sd/-

Zonal Manager

Zonal Office, New Delhi





NOTICE OF INVITATION TO TENDER

Sealed tenders on item/rate over estimated cost basis are invited from reputed contractors for installation of new LED Screen at UCO Bank building at 5 Parliament Street, New Delhi.

Contractors who have not executed work of similar nature, during last two or three year & does not have any office/site or presence in the Delhi state need not respond.

Tender will be submitted in two parts in two separate envelopes

First Part: Application format duly filled by Contractor, Signed Tender Form with Tender Fees, if applicable.

Second Part: Financial Bid.

Tender collection: - Tender document may be obtained from 05.09.2024 to 25.09.2024 at 10:00 AM to 04:00 PM from following address-

UCO Bank, General Administration Department, Zonal Office, 5, Sansad Marg, New Delhi

Tender fee: - 1000.00 (DD/PO)

Approx. Size of project: - 8*4 Sq Ft approx. (to be installed at the height of 8 Ft above ground level)

Time of completion: - 07 Days

Sl No	Particulars	Date	Time	Venue
1	Last Date for Submission of tender	25.09.2024	04.00 PM	UCO Bank, General Administration Department, Zonal Office, 5, Sansad Marg, New Delhi
2	Opening Date of Tender	26.09.2024	03.30 PM	

Note: Tender may be downloaded from UCO Bank website: www.ucobank.com

The bank will not be bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without any reason what so ever.

Sd/-

ZONAL MANAGER

Zonal Office, New Delhi





GENERAL RULES AND INSTRUCTION FOR GUIDANCE OF TENDERERS

- (1) Tenders are hereby invited on behalf of **UCO BANK, New Delhi Zone** for installation of LED Screen at UCO Bank building at 5 Parliament Street, New Delhi for size of 8*4 SqFt approx. at the height of 8 Ft above the ground level.
- (2) Contract documents consisting of the plan, complete specification, the schedule of quantities of the various classes of work to be done, and the set of conditions of contract to be complied with by the persons whose tenders may be accepted, and which will also be found in the form of tenders can be purchased from **UCO BANK ZONAL OFFICE New Delhi** Between the 10:00 AM to 04:00 PM every day, except on Sunday and Bank Holiday.
- (3) Tenders, which should always be placed in sealed cover, with the Name of project written on the envelopes will be received by **UCO BANK ZONAL OFFICE New Delhi** up to 4:00 PM on 25.09.2024 and will be opened in Zonal Office on 26.09.2024 at 03.30 PM.
- (4) Tenders are to be on the prescribed form which can be obtained from **UCO BANK ZONAL OFFICE New Delhi** by paying tender fees of Rs 1000.00 in PO/DD. The time allotted for the carrying out of the work will be 07 Days from the next day after the date of written orders to commence work.
- (5) **LED Screen Product Specifications :- Screen with Indoor P4 LED video wall solution, module based installation along with receiving card, power supply, connectors ,etc. The life should be minimum 10.00 lakh hours and brightness level <500 nits. LED wall resolution 1280*192. The product will include controller, android box, CMS software. The work will include active LED based frame wall, floor mount MS structure, laying of wiring and complete installation with 01 year comprehensive warranty.**
- (6) The contractors should quote rate and amount in figures as well as in words tendered by them. -
- (7) Contractors should signs & stamp on each page on tender papers and submit it.
- (8) The last date of Issue of tender form will be on 25.09.2024 up to 04:00 PM.
- (9) Performance Bank Guarantee @05% of the work allotted amount in favour of **UCO BANK, New Delhi** which will be released after successful completion of 02 years.
- (10) The acceptance of a tender will rest with the **UCO BANK New Delhi Zone** which does not bind itself to accept the lowest tender, and reserves to itself the authority to reject any or all of the tenders received without the assignment of a reason .All tenders in which any of the prescribed condition are not fulfilled or are incomplete in any respect are liable to be rejected.
- (11) The Bank reserves the right to accept the tender in full or in part and the tenders shall have no claim for revision of rates or other conditions if his tender is accepted in part.
- (12) Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
- (13) All rates shall be quoted on the proper form of the tender alone.
- (14) Special care should be taken to write the rate & amount in figure as well as in words in such a way that interpolation is not possible .The total amount should be written both figures and in words. In case of figures the words Rs. should be written before the figures of rupees and words after the decimal figures. Example Rs. 2.15P ,and in case of words





,the word "Rupees" should precede and the word "paisa" should be written at the end, unless the rate is in whole rupees and followed by the words "only". It should invariably be up to two decimal places. While quoting the rate in schedule of quantities, the word "only" should be written closely following the amount and it should be not be written in the next line.

- (15) The bank does not bind itself to accept the lowest or any tender and reserves to itself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the quoted rate.
- (16) The contractor shall give a list of his relatives working with the Bank along with their designation and addresses if any.
- (17) No employee of the Bank is allowed to work as a contractor for a period of two years of his retirement from the Bank service without the previous permission of the Bank. The contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who has not obtained the permission of the Bank as aforesaid before submission such a person who has not obtained the permission of the Bank as aforesaid before submission of the tender or engagement in the contractor's service.
- (18) The tender of works shall remain open for acceptance for a period of two days from the date of opening of tenders if any tenderer withdraw his tender before the said period, then the Bank shall be at liberty to forfeit his earnest money paid along with the tender.
- (19) The tender for the work shall not be witnessed by a contractor or contractors who himself/themselves has/have tendered or who may and had/have tendered for the same work and failed to observe this condition would render tenders of the contractors tendering as well as witnessing the tender liable to summary rejection.
- (20) It will be obligatory on the part of the tenderer to tender and sign and tender document for all the component part and that after the work is awarded, he will have to enter into an agreement for each component with the competent Authority in the Bank.
- (21) It may also be noted that entire allotted work should be completed within **07 (Seven) Days** from receipt of this letter, failing which a sum of Rs. **500.00 (Five Hundred)** per day, being the amount of default charge, will be recovered from you after the expiry of stipulated period. Delay in completion of work more than 05 days will attract cancellation of work order.

Signature of competent Authority

Sd/-
ZONAL MANAGER
UCO BANK
ZONAL OFFICE, NEW DELHI





APPLICATION FORMAT

1. Name of the Applicant :

Address :

Telephone No.

Office :

Residence :

Mobile :

E-Mail :

2.

a) Status of the Firm (Whether company/Partnership / proprietary):

b) Year of establishment:

3. Whether registered with Registrar of Companies/ firm. If so, No. & Date :

4. Registration with Tax Authorities :

a) PAN NO:

b) GST No:

5. Completion of work with Government / Public Sector / Banks

SLNO	NAME OF THE ORGANISATION with contact person and their contact no.	NATURE OF WORKS	VALUE OF WORKS	Date of Work allotment	Date of completion

UCO Bank,GAD, Zonal Office, 5, Sansad Marg, New Delhi
Phone: 011-23721345 Fax: 011-49498246 E-mail: zonewdelhi.gad@ucobank.co.in





What are your fields of core competence? Mention the fields on preference Basis

1)

2)

6. Electric License No with Validity Date:

DECLARATION

1. All the information furnished by me / us here above is correct to the best of my knowledge and belief.
2. I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets / annexure.
3. I / We agree that the decision of UCO Bank in selection of firms will be final and binding to me / us.
4. I / We have read the instructions appended to the proforma and I / we understand that if any false information is detected at a later date the work order shall be cancelled at the discretion of the bank.

Place :

SIGNATURE OF THE APPLICANT

Date :

NAME & DESIGNATION
SEAL OF ORGANISATION

Document Attached:

1.

2.

3.

4.



To,

Date -

Zonal Manager
UCO Bank -
New Delhi Zone

Sub: Estimates for Installation of LED Screen at UCO Bank Building, 5 Parliament Street, New Delhi

Sr.no	Description	Qnt.	Unit (SqFt)	Rate per SqFt (Rs.)	Amount (Rs.)	GST (Rs.)	Total Amount Including GST (Rs.)
1	Supply and Installation of Screen with Indoor P4 LED video wall solution, module based installation along with receiving card, power supply, connectors ,etc. The life should be minimum 10.00 lakh hours and brightness level <500 nits. LED wall resolution 1280*192. The product will include controller, android box, CMS software. The work will include active LED based frame wall, floor mount MS structure, laying of wiring and complete installation along with 01 year comprehensive warranty inclusive of all expenses like transportation,etc.	01	32 approx. (8*4)				

Vendor/Contractor Seal & Signature

सामान्य प्रशासन विभाग, अंचल कार्यालय, संसद मार्ग, नई दिल्ली 110001
General Admn. Deptt, Zonal Office, Sansad Marg, New Delhi 110 001
फोन Phone: 49498247 फैक्स ई-मेल email: zo.newdelhi.gad@ucobank.co.in

